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सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र
Centre for Cultural Resources and Training
(Under the aegis of Ministry of Culture, Govt. of India)

Rishi Kumar Vashist
Director (In-charge)

CCRT/11013/11/2019
29th, October, 2019

To

M/s-----

Notice Inviting Tender

Name of Work:- Annual operation & maintenance (w/o spares) contract of Fire Fighting System installed in CCRT office building, Plot No. 15A, Sector-7, Dwarka New-Delhi.

Director I/C, Centre for Cultural Resources and Training, New-Delhi invites sealed item rate tender from the reputed and experienced contractors/ firms dealing in the Work of Annual Operation & Maintenance of fire fighting system as per general terms and conditions, specifications and schedule of work as under:

Estimated Cost	: ₹66,275/-
Earnest Money Deposit(E.M.D)	: ₹ 3,314/-
Cost of tender document	: ₹ 200/- (Non-refundable)
Last date and time of sale of Tender	: ₹ 18/11/2019, Till 3:00PM
Last date of submission of Tender	: ₹ 20/11/2019, Till 3:00PM
Date of opening of Technical Bid	: ₹ 20/11/2019 Till 3:30PM
Date of opening of Financial Bid	: After evaluation of Technical Bid
Time for completion of work	: One year

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15ए, सेक्टर-7, द्वारका, नयी दिल्ली-110075 भारत दूरभाष : 011-25309300, 25088637
15A, Sector-7, Dwarka, New Delhi-110075 INDIA Phones : 011-25309300, 25088637
e-mail : dir.ccr@nic.in ; director.ccr@nic.in, website : www.ccrindia.gov.in

इस कार्यालय में हिन्दी में प्राप्त पत्रों का स्वागत है।
इस कार्यालय में हर दिन भारतीय आधिकारिक भाषाओं का दिन है।

ELIGIBILITY CRITERIA

Essential qualification for the tenderer/ contractor:

1. Should have minimum three years' experience and technical expertise in undertaking similar works i.e. 'operation and maintenance of fire fighting system' with the Government Departments. Proof to this effect shall be submitted along with the technical bid.
2. Should have completed three similar works i.e. 'operation and maintenance of fire fighting system' executed in Govt. Departments during the last 7 years. Performance certificate issued from the departments must be attached along with the technical.
3. Should have adequate qualified technical staff (ITI), skilled and semi-skilled person.
4. The tender would be based purely upon their capability, competence, capacity, resources, experience and expertise. The tenderer is required to submitting documentary evidence(s) in support of the above criteria along with their qualification proposals.
5. The Bidder should submit the following documents along with the tender:
 - a. An Undertaking in the form of an affidavit on stamp paper of ₹10/- to the effect that they (Bidder/Firm) have not ever been black-listed/debarred in any Government / Semi-Government Department / Public Sector Company and has not left any work abandoned during last 3 years. If any Bidder has been black-listed / debarred by any Government / Semi-Government Department / Public Sector, his bid is liable to be rejected even if the Bidder meets the eligibility criteria specified in the bid documents.
 - b. An Undertaking in the form of an Affidavit on Stamp-paper of ₹ 10/- to the effect that the information given in the bid by Bidder/firm is true. If any information is found to be false /misleading, CCRT shall disqualify the bid and have the right to debar the organization/firm from bidding and working on CCRT's future projects.
 - c. An Undertaking to the effect that the offer is in strict compliance with tender documents, clarifications issued by CCRT, if any till date and there is no deviation.
 - d. Copy as proof for recently deposit of ITR, GST No, PAN no. etc.
 - e. Copy as proof, for registration of ESI and EPF. The copy of latest challan of ESI and EPF both.
 - f. The Bidders from outside Delhi may preferably provide their local (Delhi) contact telephone No. & address.
 - g. Any Bid submitted by bidder, if found incomplete in any manner shall be rejected. No dispute or claim of any kind shall be entertained in this regard.
 - h. The bidder shall submit the tender in triplicate to the office of CCRT.
6. Interested bidders may inspect the fire fighting system at CCRT office and obtain the tender documents from the office of CCRT, Dwarka Delhi during normal office hours on all working days from **18/11/2019 to 20/11/2019** paying prescribed tender fee.
7. The technical-bid should accompany DD/Pay order of **₹3,314/-** drawn on any nationalised bank towards E.M.D in favour of Director Centre for Cultural Resources and Training, payable at New- Delhi.

N. K. Singh
30-10-19

[Signature]
31/10/19

8. The competent authority on behalf of CCRT reserve the right to accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
9. The tender for the work shall be valid for a period of 180 days from the last date of opening of tender. If the tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, CCRT shall without prejudice to any right or remedy is at liberty to forfeit 50% of the said Earnest Money as aforesaid. Further, the tenderer shall not be allowed to participate in the retendering process of the work for one year.
10. CCRT reserves the right to accept/ reject any of the tender without assigning any reason whatsoever.
11. The tender documents have been uploaded on CCRT website for information and details of works to be executed in this contract. The tender document will be issued by the CCRT office after deposit/ submission of tender fee in the shape of pay order or cash. Tenders of those firms will be accepted who have deposited their tender fee by last date of sale of tender.
12. The tender shall be in sealed envelope super scribed with "Tender for Annual Operation & Maintenance contract of fire fighting system "on top of envelope.
13. The successful tenderer/ contractor, on acceptance of his tender by the accepting authority shall have to sign the contact agreement on a non- judicial stamp paper of ₹ 100/- within seven days from the date of issue of Letter of Intent.
14. Tenders not fulfilling any of the prescribed condition will liable to be rejected.


Director-In-Charge

CCRT, New-Delhi

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30-10-19


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