



Centre for Cultural Resources and Training

(Under the aegis of Ministry of Culture, Government of India)

Plot No. 15-A, Sector-7, Dwarka, New Delhi – 110075

Tel. No. 25309300; Website: www.ccertindia.gov.in

Filling up one post of Deputy Director (Production) and one post of Copy Editor (Hindi) in the Centre for Cultural Resources and Training (CCRT), an autonomous organization under the administrative control of the Ministry of Culture, Govt. of India.

Applications are invited from eligible officers serving under the Central/State Governments or those employed in sub-ordinate/attached offices/autonomous bodies under the Govt. of India, for appointment to one post of Deputy Director (Production), Group 'A' in PB - 3, Rs. 15600-39100/-, Grade pay Rs. 6600/- (revised pay scale as per 7th CPC, Level-11 in Pay Matrix) by Composite Method: Deputation (including short-term contract) plus promotion failing which by Direct Recruitment and One (01) Post of Copy Editor (Hindi) Group 'B' in PB – 2, Rs. 9300-34800/-, Grade Pay Rs.4600/-(revised pay scale as per 7th CPC, Level – 07 in Pay Matrix) on Deputation Basis in CCRT, an autonomous organization under the Ministry of Culture, Govt. of India, in its Headquarters office in New Delhi.

2. About CCRT

The Centre for Cultural Resources and Training (CCRT) is one of the premier institutions working in the field of linking education with culture. CCRT's main thrust is to conduct variety of training programmes for in-service teachers, teacher educators, educational administrators and students throughout the country. The training programmes provide an understanding and appreciation of the philosophy, aesthetics and beauty inherent in Indian art, culture and heritage and focus on formulating and incorporating a cultural component in curriculum teaching. It has its Headquarters in New Delhi and three Regional Centres - Udaipur in the West, Hyderabad in the South, Damoh (MP) in Centre and Guwahati in the North-East to facilitate widespread dissemination of Indian art and culture.

3. DEPUTY DIRECTOR (PRODUCTION):

3.1 Essential Educational Qualification and Experience:

(i) A degree / diploma in Direction / Cinematography / Editing / Sound Recording and Sound Engineering from any of the recognized Institutes.

(ii) With 05 years' experience in the related field or 05 years' experience in documentation and preparation of audio / visual on Art/Culture.

OR

(iii) Post Graduate degree in Hindi / English and Diploma in Journalism / Mass Communication from recognized University with 05 years' experience in editing / publishing firms.

Note 1: Qualifications (s) are Relaxable at the discretion of the Competent Authority (Search-cum-Selection Committee/Departmental Promotion Committee), for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority (Search-cum-Selection Committee/Departmental Promotion Committee), for reasons to be recorded in writing. In the case of candidates belonging to Schedules Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

3.2 Deputation (Including Short-terms Contract- ISTC):

Officers under the Central or State Governments or Union Territories Administration of Public Sector Undertakings or Universities or recognized research or semi-government or autonomous bodies or Statuary Organizations holding:-

A.

- (i) Analogous post on regular basis in the parent cadre or departments; **OR**
- ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in Pay band- 3, Rs. 15600-39100 + GP Rs. .5400/-; **OR**
- (iii) with six years service in the grade rendered after appointment thereto on regular basis in posts in pay band-2, Rs. 9300-34800 GP of Rs. 4800/- **OR**
- (iv) with seven years service in the grade rendered after appointment thereto on regular basis in posts in pay band-2, Rs. 9300-34800 GP of Rs. 4600/-

AND

B. Possessing educational qualification and experience mentioned under para 3.1 above.

3.3 For Promotion

The Departmental Assistant Documentation Officer/Copy Editor/Video Editor in posts in PB-2, Rs. 9300-34800 plus Grade pay of Rs. 4600 with seven Years Regular service in the grade will also be considered along with outsiders and in case he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

3.4 For Direct Recruitment

Applicants possessing educational qualification and experience mentioned under para 3.1 above.

Note 3.5: Age Limit for direct recruits is Up to 40 years. (Relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt.). The crucial date for determining the age – limit shall be the closing date for receipt of application from the candidates in India.

Note 3.6: The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

Note 3.7: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration by promotion.

Note 3.8: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years.

Note 3.9: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01-01-2006 (the date from which the revised pay structure based on the 6th CPC & 7th CPC recommendations has been extended), shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which the grade pay/pay scale is the normal replacement grade without any up-gradation.

Note 3.10: The candidates selected to the post of Dy. Director (Production) will be having an All India Service Liability.

4. COPY EDITOR (HINDI):

4.1 Essential Educational Qualification and Experience:

- (i) Post Graduate in Hindi from a recognized University/ Institute.
- (ii) Diploma in Journalism/ Editing from a recognized University/ Institute.
- (iii) Two Years experience in editing of Journals and Books.

OR

- (i) Graduate in Hindi from a recognized University/ Institute.
- (ii) Diploma in Journalism from recognized University/ Institute..
- (iii) Four years experience in editing of Journals and books in Government Departments or reputed publishing firms.

DESIRABLE: Experience of holding of printing and publishing projects.

Note 1: Qualifications (s) are Relaxable at the discretion of the Competent Authority (Search-cum-Selection Committee/Departmental Promotion Committee), for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority (Search-cum-Selection Committee/Departmental Promotion Committee), for reasons to be recorded in writing. In the case of candidates belonging to Schedules Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

4.2 Deputation (Including Short Term Contract- ISTC):

Officers under the Central or State Governments or Union Territories Administration of Public Sector Undertakings or Universities or recognized research or semi-government or autonomous bodies or Statuary Organizations holding:-

A.

- (i) Analogous post on regular basis in the parent cadre or departments; **OR**
- ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in Pay band- 2, Rs. 9300-34800 + GP Rs. 4200/-

AND

B. Possessing educational qualification and experience mentioned under para 4.1 above.

Note 4.3: Age Limit is Relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt. The crucial date for determining the age – limit shall be the closing date for receipt of application from the candidates in India.

Note 4.4: The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

Note 4.5: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years.

Note 4.6: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01-01-2006 (the date from which the revised pay structure based on the 6th CPC & 7th CPC recommendations has been extended), shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which the grade pay/pay scale is the normal replacement grade without any up-gradation.

Note 4.7: The candidates selected to the post of Copy Editor (Hindi) will be having an All India Service Liability.

5. How to apply

Those who have already applied against the earlier advertisement dated 26.12.2020 need not to apply again, as their earlier applications will be considered. However, they can update their applications already submitted, if they desire to do so.

Applications in the enclosed prescribed Performa (Annex 'A') and with certified copies of complete and up-to-date ACR/APAR dossiers for the last five years of the officers who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance and (iv) major/minor penalty statement for the last 10 years should be forwarded to the Director, CCRT, at the above mentioned address, through proper channel within a period of 30 days, from the date of publication of

advertisement in the Employment News. Applications received after due date or otherwise incomplete will not be considered and rejected summarily and no correspondence will be entertained in this regard. Candidates shortlisted for interview/personal talk will be informed in due course and no correspondence/enquiry will be entertained over phone/email in this regard. **PLEASE SUBMIT SEPARATE APPLICATIONS FOR EACH POST.**

**Director
CCRT, New Delhi**