



## सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र

### Centre for Cultural Resources and Training ( Under the aegis of Ministry of Culture, Govt. of India )

CCRT/27015/04/2022/2350  
Date: 14/06/2022

**Subject: Guidelines for sending stories for Digital District Repository (DDR) Project under Azadi Ka Amrit Mahotsav (AKAM)**

Dear Friend,

At the outset, I would like to express my thanks for the keen interest you are taking in the programmes and activities of CCRT and looking forward to your unstinting support in another important project assigned by Ministry of Culture to CCRT.

In the Digital District Repository (DDR) project under *Azadi Ka Amrit Mahotsav*, Centre for Cultural Resources and Training (CCRT) will be sending the stories related to Indian Freedom Struggle (in English) of all the districts including the rich cultural repository and cultural heritage of India, on Pan-India basis using the human cultural resources i.e. CCRT Scholarship holders, Young Scholar Artists, Junior & Senior Fellows, Alumni, CCRT trained teachers and the District Resource Persons (DRPs) for successful completion of the above said project.

In this regard, the guidelines & necessary instructions for documenting the stories is being shared, so that the participants can send their stories to CCRT according to the prescribed guidelines. The guidelines & necessary instructions are as follows:

#### **Nature & Form of Content (What is to be written about):**

1. People and Personalities
2. Events and Happenings
3. Living Traditions and Art Forms
4. Hidden Treasures:
  - a. Built Heritage (forts, museums, archives etc.) and
  - b. Natural Heritage (forests, parks, lakes etc.)
5. Short write-up in a Word format along with supporting picture(s)/video(s).

#### **DDR Template (attached with this letter)**

1. A template has been created by the MoC Team which is attached herewith.
2. Participants to provide information in the shared template
3. A write-up (ideally 500 words) needs to be provided related to Indian Freedom Struggle – in English
4. Source of the story must be provided
5. If picture is not available, other illustrations/sketches can be provided

#### **Guidelines for writing & uploading:**

- Amrit mahotsav website ([www.amritmahotsav.nic.in](http://www.amritmahotsav.nic.in)) to be checked to avoid duplication of stories
- Story to be written in own language or in simple English chronologically
- Source of story to be mentioned



## Continuation Sheet

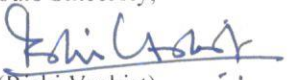
- Contents from internet, wikipedia, published material not to be copied
- Focus may be on *janmabhumi, karmabhumi, place of martyrdom, name of event/freedom struggle*
- Option of recording oral history to be explored
- **Photographs to be shared:**
  - Gallantry awards, testimonials received during World War I & II, participation in INA, Royal Indian Navy Mutiny (1946), *tamrapatra* awarded by Government of India in 1972, recognition by state government to be shared
  - Houses, memorials, educational institutions, courts, jails, forts linked with freedom struggle to be shared
- Where photographs are not available, illustrations/sketches to be used
- Jungles, caves, rivers, lakes where freedom struggle had taken place to be shared
- Any day of remembrance day for paying tributes being observed to be shared
- Any road, chowk, public institutions like school/college etc. to perpetuate the memory to be shared
- Archival material like old newspaper articles, letters from family/friends, records from jail, school, college to be used in story
- Source of photographs, videos to be mentioned.
- Copy right issues if you use photographs of Getty images, Almaty etc.
- Before submission of stories, proof/spell check may be done.
- Art, Culture, Places of tourist attraction without connect with freedom struggle to be avoided

As you are aware that the Azadi Ka Amrit Mahotsav (AKAM) is a flagship programme of Ministry of Culture, Govt. of India. Hon'ble Prime Minister in almost all his speeches makes mention of AKAM and attaches lot of importance to this programme. There is a provision of giving suitable awards to outstanding stories received from you and other members of CCRT Family at state and national level.

For any other details or queries, you may contact my colleague Dr. Rahul Kumar, Deputy Director & In-charge (AKAM), (Mobile no. 9711749343 & email: [akam-ccrt@gov.in](mailto:akam-ccrt@gov.in)).

Looking forward to an early & prompt action, with regards & best wishes,

Yours Sincerely,

  
(Rishi Vashist)  
Director

Copy to:

1. P.S. to Hon'ble Chairperson, CCRT
2. OS to Director, CCRT
3. All Departmental Heads
4. In-Charge of Regional Centers
5. CCRT Notice Board
6. IT Section for CCRT Website

**District Digital Repository (DDR)  
Data Sharing Format/Template  
Ministry of Culture**

Date: .....

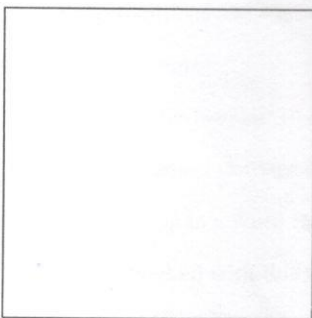
Name of State/UT: .....

District: .....

**Nature of Information** (choose and mention specifically from the following):  
.....

- a. People and Personalities
- b. Events and Happenings
- c. Living Traditions and Art Forms
- d. Hidden Treasures
  - i. Built Heritage (Forts, Museums, Archives, Libraries, Streets, Bazaars, etc.)
  - ii. Natural Heritage (Forests, Parks, Natural Reserves, Lakes, etc.)

**Photograph and/or Video** (if possible, with access link):



**Information with specifics of contribution in the Indian Freedom Struggle** (in not less than 500 words):

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**Source of Information**<sup>1</sup> (with proper reference): .....

**Contact Details and/or Email ID of Concerned Officer:** .....

<sup>1</sup> Such as District Gazetteer, Published Book or Journal, Oral History, Archival Material, and so on.